

## Minutes - Mill Farm Close Estate Forum Meeting

Tuesday 9<sup>th</sup> July 2013

### Estate Forum representatives in attendance:

Jackie Fineman, Mrs Janet Dring, Ms Patel, Shantelle Patel, Mr D Alexander

### Advisors:

### Catalyst Housing Limited:

Daniel Thwaites,

### Catalyst Gateway;

Katie Fineman

### Higgins Construction:

Mark Bradbury

### Harrow Council:

Elaine Slowe

### Apologies

Michelle Robinson, Les Warren, Murray Crawford,

	Action
<p><b>1. Matters arising from meeting of 11<sup>th</sup> June 2013</b></p> <ul style="list-style-type: none"><li>DT confirmed that MC isn't attending the meeting today. The issues from the last meeting that need action by MC will be addressed in the next meeting.</li><li>MC stated in the last meeting that he would review the fact that some residents in the houses may be having problems changing the bulbs for the lights that are outside their front doors. He stated that the caretaker will help residents who have problems changing their bulbs. MC stated that they are difficult to change but MC is working with Sharif and Alan to resolve this. MB confirmed that MC is looking at changing this for the second phase. MC will feedback on this in the next meeting,</li><li>MC stated in the last meeting that Sharif has met with the fire officer and assured the group that letters will be sent out to all Residents. Sharif will also be writing to everyone regarding condensation and the maintenance of the laminate flooring. MC will feedback on this in the next meeting.</li><li>DT confirmed that MC is working with Eugene and the signs for the bin stalls have been produced. The recycling signs will be going up shortly. This should be installed soon.</li><li>DA reported that the lights in the communal blocks are blowing a lot and don't last long. MB is not sure why this is happening. MB confirmed that these types of lights do not last long generally. DT is going to report this as a defect and speak to Anne Marie to find out if someone from Higgins can look into this.</li></ul>	<p><b>MC</b></p> <p><b>MC</b></p> <p><b>MC</b></p> <p><b>DT</b></p>

<ul style="list-style-type: none"> <li>JF asked in the last meeting about the tall trees on the estate next to the new houses being built. She would like these to be cut back/down. AM has written to the residents. MC will feedback on this in the next meeting.</li> </ul>	<b>MC</b>
<p><b>2. Update on Construction Issues</b></p> <p><b>Construction.</b></p> <ul style="list-style-type: none"> <li>MB confirmed that there is a new Ground worker on site. The previous one could not keep up with the program. They started yesterday.</li> <li>MB confirmed that block C is ahead of schedule. The ground floor flat will be a show flat and will be ready in September.</li> <li>MB confirmed that the other blocks in phase 2 are behind schedule by about a month.</li> <li>MB confirmed that the sales launch on the 3 houses started on the 29<sup>th</sup> June 2013 and there was a positive response</li> </ul>	
<p><b>3. Housing Update</b></p> <ul style="list-style-type: none"> <li>DT confirmed that the pigeon problem has been discussed between CHL and Higgins and a Pigeon specialist visited the estate and provided a report. They have recommended that spikes are installed on the new flats and they will also be setting up traps to catch and relocate the pigeons on the estate. They will also clean the balcony's that have been affected by the pigeons.</li> <li>Mrs Patel asked if CHL would be installing spikes on the old blocks. DT stated that after the spikes have been installed in the new blocks he would look at installing something similar in some of the old properties.</li> <li>JF asked about the plants on the estate. She said that the plants don't look like they have been watered or maintained. MB said that this has been looked at and a report has been made on this. Higgins is meeting to discuss this soon and will report back in the next meeting.</li> <li>JD asked about the ground floor windows. MB stated that there is going to be a concrete section in front of ground floor windows to stop the windows getting dirty. This is going to be put in for everyone who has ground floor windows</li> <li>JF stated that residents were supposed to be involved in picking the types of plants that would be put in on the estate. This was said in the early stages of the scheme. DT said he would speak to MC about this. MB stated that Higgins is meeting to discuss the plants and Higgins will feed back in the next meeting.</li> </ul>	<b>MB</b>         <b>DT/MC/MB</b>
<p><b>4. Community Development and Training Update</b></p> <ul style="list-style-type: none"> <li>KF presented a hand out to everyone in the meeting listing what Catalyst has done recently in regards to activities/initiatives on the estate. She also presented a leaflet for a Cusmus graffiti design workshop which is taking place on the 23 and 25 July 2013.</li> <li>KF stated that she has spoken to Pinner park cricket club in regards to arranging a Fun day in August 2013.</li> <li>KF stated that she has also met with the Harrow youth council in regards to arranging more activities for the young people on the estate.</li> <li>KF stated that she is also speaking to the Youth Parliament in regards to setting up initiatives through them.</li> </ul>	

<ul style="list-style-type: none"> <li>• KF stated that she is also trying to arrange a seaside trip for the residents on the estate.</li> <li>• KF asked the group to let her know if they would like to get involved or if they know anyone who would be interested.</li> <li>• KF stated that she has also been in Contact with the NCS and Age UK.</li> <li>• KF stated that in the next month or so she will be looking at starting the IT courses.</li> </ul>	
<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• DA reported that the main communal door in 49 Caulfield Gardens doesn't always work and has been broken for months. This has been reported to Catalyst. DT is going to speak to Anne Marie about it.</li> </ul>	<b>DT</b>
<p><b>6. Date of next meeting</b></p> <ul style="list-style-type: none"> <li>• Tuesday 13<sup>th</sup> August 2013, 6.00pm Higgins Construction site compound</li> </ul>	