

Minutes - Mill Farm Close Estate Forum Meeting

Tuesday 08th October 2013

Estate Forum representatives in attendance:

Jackie Fineman, Mr G Dave, Mrs B Patel, Mrs J Dring, Mr D Alexander

Advisors:

Catalyst Housing Limited:

Daniel Thwaites

Catalyst Gateway:

Katie Fineman

Higgins Construction:

Mark Bradbury

Harrow Council:

Apologies

Michelle Robinson, Les Warren, Ruche Peng, Elaine Slowe

	Action
<p>1. Matters arising from meeting of 10th September 2013</p> <ul style="list-style-type: none">• DT confirmed that he discussed the bulb issue with the caretaker and there are no further issues with the bulbs. RP still needs to confirm if this has been looked into for the second phase and if the bulbs can be changed. He needs to feedback in the next meeting.• RP confirmed in the last meeting that letters were sent out regarding Fire safety and condensation on the 14/06/13 and a letter regarding flooring was sent out on the 04/07/13. Mrs Dring confirmed that she did not receive anything. DT is going to speak to RP about this and ask RP to look into it.• DT confirmed that the bin signs have been given to the caretaker and he will be putting them up shortly.• DT confirmed that the installation for the spikes started on Monday and should be finished tomorrow. This is regarding the pigeon issue.• DT spoke to number 12, 49 Caulfield Gardens about pigeons on the roof/solar panels. The tenant is going to provide evidence that this is occurring and DT will forward it to Higgins/RP to look into. <p>There were a number of issues that need to be looked into by RP. These were his actions in the last meeting. As RP was not in attendance these will be looked into for</p>	<p>RP</p> <p>RP</p>

<p>the next meeting. Issues listed below.</p> <ul style="list-style-type: none"> • JF stated that the lights in the communal blocks are still blowing a lot and don't last long. KF is not aware of this. RP is going to speak to Alan and Eugene to clarify what the problem is. • JF asked in the last meeting about the tall trees on the estate next to the new houses being built. She would like these to be cut back/down. AM has written to the residents. RP is going to speak with AM about this and feedback in the next meeting. • DP reported that the main communal door in 49 Caulfield Gardens is still not working properly. This has been reported as a defect. KF stated that he is not sure what the issue is as the door seems to be fine. RP is going to check the defect report and look into it. • RP confirmed that he is going to send out a newsletter and organise information to be sent out to residents with new dates. • DP reported that there is graffiti on the wall next to 49 caulfield gardens. The wall is not a CHL wall and belongs to a private owner. RP is going to look into this and find out if we can get this removed. • CCTV: RP talked to the group about where they would like cameras located on the estate. He stated that there is a process for how they can get CCTV on the estate and this involves first deciding on where they will go. Once this is decided we can obtain a quote from Higgins and look at the service charge implications. DT and RP are going to look into this issue and feedback in the next meeting. 	<p>RP</p> <p>RP</p> <p>RP</p> <p>RP</p> <p>RP</p> <p>DT/RP</p>
<p>2. Update on Construction Issues</p> <p>Construction.</p> <p>MB informed the group that:</p> <ul style="list-style-type: none"> • Block C is on program and the fitting out is going well. He said the windows should be completed in the next couple of weeks and the scaffolding will come down. • Block G is on program and the second floor will be installed soon. • A week was lost with block N due to the ground work and problems with drainage. • Progress has been good over the last month. • There will be more work on the road after the scaffolding and hoarding comes down and they will be levelling the road in the next few months. • Plot 22 will be ready on the 05/11/13. • Block 7 should be down by Christmas. 	

<p>3. Housing Update</p> <ul style="list-style-type: none"> • DT confirmed that the spikes will be installed this week for the pigeons and if there are any further problems after the installation, residents should contact him to discuss it. • Mrs Patel confirmed that she is having problems with the pigeons in the old blocks. DT said he would speak to RP to confirm if Catalyst can do anything about this. 	<p>DT/RP</p>
<p>4. Community Development and Training Update</p> <ul style="list-style-type: none"> • KF confirmed that an IT beginner's course is starting this Friday and running for 6 weeks. Information has been posted through residents doors. • KF confirmed that Michelle Robinson has left on maternity leave and will not be back until next year. • KF confirmed the following initiatives in the coming months: <ol style="list-style-type: none"> 1. Santa's grotto at xmas will be organised and will run again. 2. She is working with the chair of the community hall in regards to funding projects at the centre. 3. They are still funding the boxing classes and these are now free for residents. 4. She is working with Harrow council regarding joint funding for future projects. • KF confirmed that if anyone has any ideas regarding future projects they can contact her and she will look into the ideas. 	
<p>AOB</p> <ul style="list-style-type: none"> • JF asked about rats on the estate. DT confirmed that Catalyst don't do Pest control unless it is a block/communal issue. He said he would speak to RP about this to see if we can authorise a one off pest control job. • DA mentioned that the street lights at Miller close were broken and needed replacing. DT said he would report this to Elaine at Harrow. 	<p>DT/RP</p> <p>DT</p>
<p>6. Date of next meeting</p> <ul style="list-style-type: none"> • Tuesday 12th November 2013, 6.00pm Higgins Construction site compound 	