

# Minutes - Mill Farm Close Residents Steering Group Meeting

14 January 2009

## Steering Group Representatives in attendance:

Jackie Fineman, Phil & Olive Balch, Rasiah Uthayakumar, Tilman Marsh, Darrel Alexander, K Selvanayagam, P Omkararuban, Marian-Yabou

**Advisors:** Alison Pegg – Harrow Council; Louis Blair – First Call

**Catalyst Housing Group:** Murray Crawford

**Higgins:** Ray Duffus

**Baily Garner:** Neil Hope

**Apologies:**

**Observers:** John Hardy, Nora Hardy, Mrs M Pearce – Miller Close

	Action
<p><b>1. Matters Arising from the meeting of the 3 December</b></p> <p>a) As requested MC had arranged for a representative from Higgins and Baily Garner to introduce themselves to the meeting. Ray Duffus was in attendance from Higgins and is their key representative overseeing the Mill Farm project both pre and post construction. He is happy to bring along one of their site managers to the meeting but advised one will not be appointed specifically for Mill Farm until the project is confirmed as proceeding – after the ballot.</p> <p>Neil Hope also introduced himself as the client representative from Baily Garner, responsible for overseeing and advising on the specification for the project, costs etc.</p> <p>b) MC confirmed that the First Design focus group is on the 5<sup>th</sup> Feb. A coach trip to see more design examples can be arranged and will be discussed at the meeting on the 5<sup>th</sup> Feb.</p> <p>c) The Mill Farm website is now up and running – <a href="http://www.millfarmclose.org.uk">www.millfarmclose.org.uk</a>. Any comments or suggestions for information to be included should be made to MC.</p>	
<p><b>2. Council Progress Update</b></p> <p>AP reported that the Council served Initial Demolition Notices on the existing tenants in Mill Farm Close on 8 January. Any queries on the letter should be addressed to her.</p> <p>Newsletters and other information has been posted out the non resident leaseholders – TM confirmed he has received it. The first Leaseholder sub group meeting is on the 21<sup>st</sup> Jan.</p>	
<p><b>3. Progress on Housing Needs survey</b></p> <p>Catalyst have had 7 people carrying out the surveys on the estate. The majority have now been completed with only 9 residents still to be seen. The Steering group were asked to help with making contact with the remaining residents. The survey should be completed within a week.</p>	MC
<p><b>4. Meet and Greet event Sat January 17<sup>th</sup></b></p> <p>Mc updated the meeting on the event taking place this Saturday. A number of activities are planned. All the senior Catalyst managers will be present. Steering Group members asked to encourage their neighbours to attend.</p>	All

