

Minutes - Mill Farm Close Residents Steering Group Meeting

10th August 2010

Steering Group representatives in attendance:

Dave Perring, Ravi Panara, Jackie Fineman, Jaline Francis, Michael Gant, Darrel Alexander

Advisors:

Alison Pegg – Harrow Council, Louis Blair – First Call, Elaine Slowe – Harrow Council

Catalyst Housing Group:

Les Warren, Anna Vachou, Kerry Starling, Judith Marshall (PTE architects), Christine Johnson

Higgins

Colin Chandler, Dave Dorrington

	Action
<p>1. Matters arising from meeting of 13th July 2010</p> <p>It was reported that there are no further problems with the bin areas and the new bigger bins are being used by residents.</p> <p>Car parking issues raised – to be discussed in more detail at next meeting</p>	<p>MC</p>
<p>2. Update on design and Consultation</p> <p>On Tuesday 3rd August Judith Marshall, Dave Dorrington, Ravi Panara and Murray Crawford visited different sites to choose a brick type for the new development. Five different types of brick were looked at and from the examples one has been type chosen.</p> <p>Higgins to build a sample panel of the chosen brick type and bring sample to a future meeting, to exhibit to the forum. Once the brick type has been agreed further building materials can be chosen.</p> <p>Judith Marshall explained to the forum that the windows on the new development will be grey, this will give the estate a tidy smarter appearance. The new development at Page Road also has the same windows and resident living at Page road are very happy with this.</p> <p>Ravi Panara has been recently working with Judith Marshall and produced to the forum a 3D image of how the new estate will look – the forum was very impressed with the image.</p> <p>Further information has been submitted to the Planning Department concerning the new small children's play area- consultation to take place with mothers on the estate in the spring.</p> <p>Les Warren has been looking at the allocation of the new properties and will update the forum at either the Sept/Oct meeting.</p>	<p>CC</p> <p>J.M</p> <p>LW</p>

The Secure by Design Office has visited the estate and is pleased with the plans submitted. There were some concerns with the parking and how the surrounding areas will be affected. The officer also advised that all individual post boxes are to be built on the outside of the flatted properties

Higgins explained that the programme is on track to set up on site on the 6th Sept 2010.

The new car parking area that will be created to be outlined in next Higgins newsletter. Newsletter to be agreed and delivered to all households on the estate. Newsletter to be put on notice estate notice board and website.

Sandra from Higgins to build a profile of which cars are owned by each resident in case cars are parked illegally. This profiling will also outline transport needs of all residents. It was noted that no resident on the estate currently needs a regular pick up from the ambulance service.

Higgins is currently negotiating with sub contractors on exactly how the contract will run. Once all is agreed Higgins will complete a further newsletter and deliver to all residents.

Higgins advised the group that contractors will not commence work before 8am. Should any works commence prior to this time, it must be reported to Higgins.

Dave advised the forum that all spoil heaps from current works will be taken away and raised grassed areas will be flattened.

DD

3. Housing Update

Anna explained to the group that all residents have signed their tenancy with Catalyst.

Allocations of new properties to be being built in the 1st phase will be outlined in a letter to residents at the end of September. This information to also be given to Higgins.

Properties which are currently void are being inspected by Catalysts surveyor to establish whether it is financially viable to re-let.

LW

4/5. Community Development Update and Estate forum Training Plans

Christine the Chair of the LRF (London Residents Forum) explained that she is a Leaseholder and became involved with Catalyst in 1992 and has completed all the training available for residents. Christine will be completing the committee skills training for the Mill Farm committee and has outlined the 29th Sept 2010 for this. Training will start at 10am and will be an all day course. Catalyst will pay for and childcare costs where necessary.

<p>Contact to be made with all committee members to ensure that they are able to attend.</p> <p>Now that Mill Farm committee has been formally elected it is essential that a representative from the forum is nominated to attend the London Residents forum set for the 20th Oct 2010 at 6pm.</p> <p>Kerry Starling handed out the new training booklet to members of the forum. General courses to be advertised in the newsletter to get as many people to attend as possible. Need to also advertise that the fact that all travel cost and childcare cost will be reimbursed by Catalyst.</p> <p>Kerry explained that the Harrow Adult Education Service is keen to work with Catalyst and residents from Mill Farm Close to provide an I.T course. However there will be a need to use the community IT room to carry out this training. Elaine Slow to find out from Harrow Council if the IT room can be used.</p> <p>One resident has been put forward for the modern apprenticeship and another local resident not living on the estate is interested in starting the programme- residents present at the forum agreed that it would be ok for a non resident to take part.</p> <p>Kerry to provide the cost detail for each course and modern apprenticeship and to also check with Harrow Council which courses they are offering so there is no duplication.</p> <p>6. Parking</p> <p>To be discussed at next meeting</p>	<p>JF</p> <p>JF</p> <p>LW</p> <p>ES</p> <p>KS</p>
<p>7. AOB</p> <p>Fencing to be reinstated at the bottom of estate to stop fly tipping.</p> <p>No further leaseholder meeting to be arranged as all leaseholders have their own individual issues and would rather voice this at a one to one meeting with Murray.</p> <p>Residents would like a reminder in the next newsletter to all residents stating that litter bins are to only be used for littler and not as refuse bins.</p>	<p>CC</p> <p>MC</p> <p>AV</p>
<p>8. Date of Next Meeting</p> <p>14th Sept 2010 6pm</p>	