

Minutes - Mill Farm Close Estate Forum Meeting

Tuesday 13th March 2012

Estate Forum representatives in attendance:

Jackie Fineman Dave Perring, Darrel Alexander, Danielle Davis, Michael Gant, Mrs Dave, Mrs Yusuf, Tracy Chambers, Courtney Wood, Alison Matiku, Sophie Anderson, Janet Dring, Kelly Dring.

Advisors:

Catalyst Housing Group:

Murray Crawford, Daniel Thwaites,

Catalyst Gateway;

Michelle Robinson, Kerry Starling, Les Warren.

PTEa

Higgins Construction:

Jerry Scott, Michael Owen, Justin Williams

Harrow Council:

Elaine Slowe

Apologies:

Dave Dorrington

	Action
<p>1. Matters arising from meeting of 14 February 2012</p> <p>MC confirmed that handover letters had been sent out as agreed but warned that the published handover dates will slip back about 2-3 weeks, residents to be advised when dates confirmed.</p>	DD/LW
<p>2. Update on design and Construction Issues</p> <p>Design.</p> <p>Construction.</p> <p>MC informed the meeting that;</p> <ul style="list-style-type: none">LW will invite residents to accompanied viewings once the 21 day notice is issued.At the viewings, LW will negotiate dates of moving in, handy man and home tour visits.Joint demolition briefings will be held to inform residents of demolition timetable, H&S proposals and discuss any issue of concern.	LW LW HH/CH

<p>3. Housing Update</p> <ul style="list-style-type: none"> • MC reiterated the likely 2-3 week delay to hand-over.. • He also that the home-loss payment will be paid asap after hand over but that any rent arrears will be deducted. • MC introduced Michael Owen and Jerry Scott from Higgins who will be delivering the handyman service. • LW informed the meeting that he was hoping to be able to offer residents the opportunity of having curtain tracks and poles fitted by the handyman prior to moving in. Details of the scheme to be advised in a news letter • LW also informed the meeting that only about 40% of the disconnection/reconnection surveys have been returned thus far. He will arrange for Anne-Marie to resend surveys • MC informed the meeting that a blanket £120 was being added to the home loss payment to cover the cost of mail redirection. • Rent Levels: MC confirmed that the proposed 2012-2013 rent levels are in with LBH levels as per the bid document. • Following a question from the floor, the meeting was informed that gas and electric meters as fitted were quarterly meters but all the information to transfer to key meters or change suppliers was contained in the hand over information pack. Also to ease the process of installing land lines GH would contact BT to install land lines to facilitate the door entry systems. 	<p>LW</p> <p>LW/AMB</p> <p>MC</p>
<p>4. Community Development and Training Update</p> <p>Training and Employment</p> <ul style="list-style-type: none"> • Kerry Starling KS informed the meeting of a new, free training and employment event being run at the CG Centre, information about the event would be made available to all residents. Among the opportunities available are 40 posts with TNT. A new Community Development apprenticeship open to a 16+ resident from the estate is also going to be created. • It has been decided that there will be no more on-site construction training post but other types of training will be considered and all ideas for different types of training and employment opportunities will be considered. Please feed back any ideas to Kerry or Michelle • H&S training was cancelled but KS exploring options. • KS informed the meeting the Resident Involvement training was available and undertook to pursue the issue. <p>Community Development</p> <ul style="list-style-type: none"> • MR introduced the Action Plan for the estate and discussed the event management training for the Royal Jubilee event on 5th June but residents expressed concerns about the likely lack of interest that estate events have hitherto before suffered from. • The meeting felt that the event would be better held at the Pinner Hill community centre and could possible involve wider community groups and involving Debbie Steers. • Tickets for the event should be offered to residents first with any spares offered to the wider community • Suggestions for the event include a Red, White and Blue themed event, with Tiara and Crown making and cake baking competitions, MR will be seeking volunteers and Jackie Fineman to be kept advised of progress. 	<p>KS</p> <p>ALL</p> <p>KS</p> <p>KS</p> <p>MR</p>

<p>Grow, Grow Project. Planting to start shortly, hoping to plant fruit that will later be used in the final estate landscaping.</p>	<p>MR/LW</p>
<p>5. AOB</p> <ul style="list-style-type: none"> • JW confirmed that the walkway to Ruislip road will be reopened before the date of the next meeting. 	
<p>6. Date of next meeting</p> <ul style="list-style-type: none"> • Tuesday 10th April 2012, 6.00pm Higgins Construction site compound. 	