

## Minutes - Mill Farm Close Estate Forum Meeting

Tuesday 10<sup>th</sup> April 2012

### Estate Forum representatives in attendance:

Jackie Fineman, Darrel Alexander, Danielle Davis, Mrs Dave, Sophie Alderson, Janet Dring, Kelly Dring, Shireen Burrowes, Yasmin Osman, Ms Rosemary Adebola-Ubiribo, Mr and Mrs Somasundram.

### Advisors:

### Catalyst Housing Group:

Daniel Thwaites,

### Catalyst Gateway;

Les Warren

### PTEa

### Higgins Construction:

Dave Dorrington

### Harrow Council:

Elaine Slowe

### Apologies:

Dave Perring, Murray Crawford, Michelle Robinson, Kerry Starling,

	Action
<p><b>1. Matters arising from meeting of 13 March 2012</b></p> <p>DD stated that the walkway to Ruislip Road is not going to be opened for a few weeks for security reasons. They will assess the situation again soon and open it as soon as possible.</p>	
<p><b>2. Update on design and Construction Issues</b></p> <p><b>Design.</b></p> <p><b>Construction.</b></p> <ul style="list-style-type: none"><li>• DD explained why there has been a delay with the handovers. The first handovers are likely to be the 1<sup>st</sup> May 2012. An inspection of the first handovers will occur on the 17<sup>th</sup> April and if they are ready the 14 day notice will be served. DD stated that the 1<sup>st</sup> of May is not the confirmed handover date and this will be confirmed on the 17/04/12.</li><li>• DD explained that they have had a number of problems with the flooring (swelling) and this has resulted in the carpets/flooring not fitting properly. This had had further repercussions on other work.</li><li>• DD stated that there will be a knock on effect to plots 35 and 36 and to block F and these are likely to be delayed.</li><li>• SB asked about parking at her new property. DD explained where parking is</li></ul>	

<p>available and where the communal areas are.</p>	
<p><b>3. Housing Update</b></p> <ul style="list-style-type: none"> <li>• DT stated that he will contact residents after the 14 day notice has been served on their new property and he will arrange a time/date to sign their tenancy. DT confirmed that his colleague, Sharmake will be contacting residents to confirm their details as he will be drafting their new tenancy agreements.</li> <li>• LW stated that he would also contact residents to arrange moving details and arrangements.</li> <li>• LW confirmed why the 14 day notice is important and explained that once it is served the handover date won't change.</li> <li>• SB asked if there is storage available as she has furniture that she has had delivered and the handover dates have been delayed. DD stated that there isn't but he is going to look into it.</li> <li>• Residents asked about further delays to the handovers. DT confirmed that we will know more next Tuesday when the properties are inspected.</li> </ul>	<p><b>DD</b></p>
<p><b>4. Community Development and Training Update</b></p> <ul style="list-style-type: none"> <li>• KS and MR send their apologies for not attending the meeting today. They are going to give an update in the next meeting.</li> </ul>	
<p><b>5. AOB</b></p> <ul style="list-style-type: none"> <li>• ES stated that Harrow have looked into housing private tenants at Mill Farm Close in the new scheme. Harrows allocation team is not willing to do it. ES explained that Harrow need to look at a person's housing needs and making the best use of their stock. Jackie Souter has confirmed that they are not in a position to agree to this at the current time. ES confirmed that empty properties will be allocated through the normal process (Locata). Private tenants will need to register on Locata and then Harrow can help them.</li> <li>• SA asked about the handyman and asked is he a qualified handyman. DD confirmed that he is.</li> <li>• SA asked about the gas and electric. She asked if it would be connected. DD confirmed that it would.</li> <li>• Mrs Dave asked about the letter that was sent to her block regarding items in the communal areas. The letter asked residents to remove the items. She stated that there is no storage space and residents do not have anywhere to put these items. DT confirmed that due to health and safety legislation residents will need to remove the items.</li> <li>• DA asked about the demolition process. DD explained how the demolition process works and when the blocks will be demolished. Block 6 will be demolished in early June.</li> <li>• Mrs Dave asked about the fencing at Block D and asked if a gate could be</li> </ul>	

<p>installed in the wooden fence by the main road. DT confirmed that he would speak to MC about the request.</p> <ul style="list-style-type: none"> <li>• Mrs Dave asked about the types of doors in their new properties. DD confirmed that they will be up to regulation.</li> <li>• SA asked about fire alarms in their new properties. DD confirmed that Fire Alarms will be fitted in the new properties.</li> </ul>	<b>DT/MC</b>
<p><b>6. Date of next meeting</b></p> <ul style="list-style-type: none"> <li>• Tuesday 8<sup>th</sup> May 2012, 6.00pm Higgins Construction site compound.</li> </ul>	