

**Minutes - Mill Farm Close Estate Forum Meeting**

**Tuesday 08<sup>th</sup> April 2014**

**Estate Forum representatives in attendance:**

Mr D Perring, Mrs B Patel

**Advisors:**

**Catalyst Housing Limited:**

Daniel Thwaites

**Catalyst Gateway;**

**Higgins Construction:**

Michael Dennis

**Harrow Council:**

Elaine Slowe

**Apologies**

Katie Fineman, Les Warren, Lena McManus

	<b>Action</b>
<b>1. Matters arising from meeting of 11<sup>th</sup> March 2014</b>	
<b>2. Update on Construction Issues</b> <b>Construction.</b>  MD informed the group that: <ul style="list-style-type: none"><li>• Progress has improved because of break in the weather.</li><li>• Block A: Ground flooring is being fitted. At the end of next week the first floor will be fitted. There has been good progress.</li><li>• Block N – Different progression due to differences in properties (floors, etc) but there has been good progress made.</li><li>• Block G: Plastering complete and the windows have been installed. Interior decorations have started. The Utilities have been connected and the external works should start shortly.</li><li>• Block P: Scaffolding down</li><li>• Blocks G and N are scheduled to be handed over in Late June/ Early July.</li></ul>	

<ul style="list-style-type: none"> <li>• Parking outside block P will be available in 2 weeks as discussed in the last meeting.</li> </ul>	
<p><b>3 Housing Update</b></p> <ul style="list-style-type: none"> <li>• DT confirmed that Aviva bird control have visited the estate and are pricing up a quote for us. We should have the quote this week and we will then authorise the work.</li> </ul>	<b>DT/LM</b>
<p><b>4 Community Development and Training Update</b></p> <ul style="list-style-type: none"> <li>• DT confirmed that Jackie met with Catalyst Gateway and they have come up with some options for the remainder of the budget. They are looking at presenting the options to the forum in the June meeting. This will be confirmed shortly.</li> </ul>	
<p><b>5. AOB</b></p> <ul style="list-style-type: none"> <li>• The lighting in the alley to Rickmansworth Road has been vandalised again. DT confirmed that he is going to look into the repairs and will also speak to LM about adding additional lights higher up as this was discussed previously.</li> <li>• The light in the alley to Miller Close is often not working. ES confirmed she would report this.</li> <li>• MD confirmed that lighting on hoarding outside block O had been fixed.</li> <li>• As the pavement and the road are at the same level outside Caulfield Gardens, people are parking their cars on the pavement instead of the bays. DT confirmed that LM is in discussions with Harrow as we can't install anything that would obstruct the bin stores. She will update in the next meeting.</li> </ul>	<b>DT/LM</b> <b>ES</b> <b>LM</b>
<p><b>6. Date of next meeting</b></p> <ul style="list-style-type: none"> <li>• Tuesday 13<sup>th</sup> May 2014, 6.00pm Higgins Construction site compound</li> </ul>	