

Minutes - Mill Farm Close Estate Forum Meeting

Tuesday 13th November 2012

Estate Forum representatives in attendance:

Jackie Fineman, Darrel Alexander, Mrs Dring, David Perring, Sophie Alderson, Michael Gant, Safiya Gudaal, Jeannete Cresswell

Advisors:

Catalyst Housing Group:

Murray Crawford, Daniel Thwaites

Catalyst Gateway;

Michelle Robinson

Higgins Construction:

Keith Fisher

Harrow Council:

Elaine Slowe

Apologies

Les Warren, Kerry Starling

	Action
<p>1. Matters arising from meeting of 09th October 2012</p> <ul style="list-style-type: none">• KF confirmed that the lighting on the estate has improved. JF stated that Lily Close needs more lighting as it is very dark. KF confirmed that they are waiting for lampposts to be delivered. He hopes that they will be delivered in the next 2 weeks but if they are delayed Higgins will put up a temporary measure.• MC confirmed that he did not include recycling in the newsletter that is going out next week. He confirmed that he would do another one after Christmas.• MC confirmed that KS will come to the next meeting to discuss employment and training opportunities and the newsletter that is going out next week will have information on this.	<p>KF</p> <p>MC</p>
<p>2. Update on Construction Issues</p> <p>Construction.</p> <ul style="list-style-type: none">• KF confirmed that the structure of block 6 will be down next week and after this the work on the foundations will commence.• MC confirmed that Block D will be handed over in January 2013 and is likely to be the 27/01/2013• KF confirmed that the piling rig will start on the foundations on the 03/12/12 and work will be for 1 week.• KF confirmed that the demolition of block 3, 4 and 5 will start after the tenants in those blocks move into Block D at the end of January. The demolition of all	

<p>three blocks will take about 10 weeks.</p> <ul style="list-style-type: none"> • KF confirmed that Higgins cannot register the new properties with Royal Mail any earlier than 2 weeks as they are not allowed too. 	
<p>3. Housing Update</p> <ul style="list-style-type: none"> • MC confirmed that Les is going away in January on Annual Leave and when he gets back in February he will start allocating properties for phase 2. • MC confirmed that in the February meeting Catalyst will be reviewing the colour choices with the group and will be confirming them. • KF confirmed that a fire alarm in Block B keeps going off. KF is going to put a plastic cover over the alarms as he believes that tenants are pushing the button by mistake. He is fitting this in the next few days. • MC is going to speak to the fire officer at Catalyst to get information on what residents should do in case of a fire in the block. • DT confirmed that things have improved on the estate in regards to the recycling. DT is going to send out another letter confirming what residents can put in the bins. 	<p>KF</p> <p>MC</p> <p>DT</p>
<p>4. Community Development and Training Update</p> <ul style="list-style-type: none"> • MR confirmed that there are 3 new initiatives coming up: <ol style="list-style-type: none"> 1. KS team is going to complete a doorstep survey in January talking to residents about what training, skills and opportunities residents want. 2. MR has met with the council in regards to organising welfare reform training for residents. 3. A new community enterprise apprenticeship is going to be starting next year and this person will be supporting the community development team and working with MR. • KS is going to come to the February meeting to feedback the results of the doorstep survey. • The group then gave MR ideas on different courses/training that could be organised. • MR confirmed that the allotment project is still continuing but has been abandoned and is overgrown. MR confirmed that no one has taken responsibility for it. MC suggested that we include a question on the allotment in the doorstep survey. KF is going to look into temporarily covering it and MR is going to contact the residents who were previously involved in the project. 	<p>KF/MR</p>
<p>5. AOB</p> <ul style="list-style-type: none"> • SA stated that she has a lot of repair issues and they haven't been attended too for weeks. KF is going to look into this. • SA confirmed that there is a metal band outside her property and when it rains it makes a lot of noise. MC is going to look into this. • SA stated that 2 people who are in blocks 34 and 35 Caulfield Gardens have still not put up curtains. MC is going to contact the tenants and provide them with net curtains. 	<p>KF</p> <p>MC</p> <p>MC</p>
<p>6. Date of next meeting</p> <ul style="list-style-type: none"> • Tuesday 11th December 2012, 6.00pm Higgins Construction site compound 	

