

Minutes - Mill Farm Close Estate Forum Meeting
Tuesday 12th February 2013

Estate Forum representatives in attendance:

Jackie Fineman, Mrs Dring, David Perring, Ms Dave, Darrel Alexander, Michael Gant, Bharit Patel

Advisors:

Catalyst Housing Group:

Murray Crawford, Daniel Thwaites,

Catalyst Gateway;

Kerry Starling, Michelle Robinson, Katie Fineman

Higgins Construction:

Keith Fisher

Harrow Council:

Elaine Slowe,

Apologies

Les Warren

	Action
<p>1. Matters arising from meeting of 8th January 2013</p> <ul style="list-style-type: none"> • MC stated that he would review the fact that some residents in the houses may be having problems changing the bulbs for the lights that are outside their front doors. He stated that the caretaker will help residents who have problems changing their bulbs. • MC confirmed that Sherif has met with the fire officer and will be writing to everyone regarding this. • MC confirmed that something would be put over the Automatic Opening Vent (AOV) switch in Block B and future blocks to avoid problems with the AOV being opened in error and the “beeper” sounding. • MC confirmed that a new supplier have been contracted to supply laminate flooring for the blocks. • MC confirmed that double yellow lines are going to be installed next week on the main access road to the estate. DT is going to write to everyone affected regarding this. • MC confirmed that we will be putting signs up on the bin stalls regarding recycling. • MC stated that he is working with Higgins in regards to CCTV on the estate. They are going to install CCTV on the end of block 2 and at the site office to view the car park area next to Miller Close. MC asked the group if they would like CCTV on the estate when it is finished. Residents said they would like this. 	<p>DT</p>

<p>MC confirmed that a provision for CCTV would be there but CCTV may not be installed.</p> <ul style="list-style-type: none"> MC confirmed that he met with the SNT with DT. He asked the group if there have been any more incidents with crime. The group confirmed that things have been better. 	
<p>2. Update on Construction Issues</p> <p>Construction.</p> <ul style="list-style-type: none"> KF gave the group information regarding demolition and phase 2. He highlighted the new parking areas and where the Higgins compound is going to be. KF confirmed that there are going to be 90-95 car parking spaces on site. KF confirmed that hoarding will be moved back after main construction has finished. KF confirmed that Higgins is trying to get the main access road completed as soon as possible. KF confirmed that Lily Close will be completely finished by the end of March. KF confirmed that demolition will start on the 04/03/13. 	
<p>3. Housing Update</p> <ul style="list-style-type: none"> MC confirmed that Block D residents will be moving in on the weeks commencing 25/02/13 and 04/03/13. MC confirmed that an informal 14 day notice was served today and a formal 7 day notice will be served next week. DT confirmed he will contact everyone in block D this week to arrange sign up times. MC confirmed that the gardens in the ground floor flats that move in week commencing 25/02/13 may not be finished. Mrs Dring asked about skips for rubbish. MC advised her to speak to Anne Marie. 	
<p>4. Community Development and Training Update</p> <ul style="list-style-type: none"> MR stated that she wanted to feedback on 4 items from her last update. MR introduced KF who is the new Catalyst Apprentice for Mill Farm Close. KF gave the group an update in regards to community youth development. She stated that she has enquired about boxing classes at Pinner Hall and she is going to look into funding classes for residents on the estate. KF is hoping to implement this by April. KF also stated that she is trying to set up a youth club for residents on the estate and is going to offer incentives to young people to get involved such as driving lessons. KF also stated that she is looking into setting up I.T courses as she has identified a need for it on the estate. MR gave the group an update on employment support. She stated that the doorstep survey has identified 10 people interested in employment support and they are going to offer one to one support for those individuals. MR gave the group an update on the Garden project. She confirmed that from the door step survey only 2 people showed interest in the project but they didn't 	<p>KF</p> <p>KF</p> <p>KF</p>

<p>want to manage it. She confirmed that there doesn't seem to be enough interest in the project. MC asked the group if they would like us to proceed with the project. The group didn't think there was enough interest so it was agreed that we would stop the project.</p> <ul style="list-style-type: none"> • KS confirmed to the group that of the £250,000 budget, we have spent £220,000 and only had £30,000 left. KS confirmed that they would like to offer a ground worker apprenticeship for phase 2. Higgins have organised this. This would cost about £20,000. The remaining £10,000 will be spent on projects suggested by MR and KF. The apprenticeship would go to an estate resident first and then be offered to the borough. The group agreed that this would be a good way to spend the money. • MR stated that from the door step survey it was highlighted that residents are interested in music workshops and sports activities. MR and KF are going to look into this and report back to the forum group. 	KF
<p>5. AOB</p> <ul style="list-style-type: none"> • MC confirmed that Sherif is going to be writing to everyone who has moved regarding condensation as there have been questions asked by residents regarding this. 	
<p>6. Date of next meeting</p> <ul style="list-style-type: none"> • Tuesday 12th March 2013, 6.00pm Higgins Construction site compound 	